

ORIEL YNYS MÔN - EXHIBITION TERMS AND CONDITIONS:

LONG GALLERY

1. Transportation and Insurance of exhibitions

1.1 Transportation of work to and from Oriel Ynys Môn shall be arranged by the artist/ artists at their own cost. The work must be delivered to the gallery no later than 4.00pm on the evening of the exhibition set up. The set up date and time will be arranged and confirmed by the Arts Officer.

1.2 For Insurance purposes the gallery will need to know from the artist, how many works will be exhibited, total value of works and highest priced work. The gallery will require this information one month prior to the beginning of the exhibition.

2. Commission on Exhibition Sales

2.1 Oriel Ynys Môn charges 30% commission + VAT on the commission (reviewed annually) on all works sold during an exhibition, therefore the artist should bear this in mind when pricing works. Artists are welcome to discuss levels of pricing with the Arts Officer should there be any uncertainty.

2.2 Should an artist decide to negotiate a different price for a work with a customer during the course of an exhibition, Oriel Ynys Môn will still base its commission charge on the original selling price. Payment for all works sold will be made at the end of the exhibition, after full payment has been received from the purchasers, usually within one month.

3. Exhibition Hanging and Organisation

- 3.1** The exhibition layout shall be undertaken by both artist and qualified gallery staff. Hanging the exhibition shall be undertaken solely by the gallery staff, unless the work requires specific installation input by the artist.
- 3.2** All work **MUST** arrive at the gallery ready to be installed, i.e. equipped with correctly placed mirror plates (the centre of each side of the frame). Failure to do so will result in the artist being charged for the installation of mirror plates.
- 3.3** A list of works must be sent to the Arts Officer 2 months prior to the start of an exhibition, information to include: Title of work / Medium / Price (inclusive of our commission at 30% + VAT). Each actual piece of work must also be clearly numbered and labelled on the back, information to include: Name of artist / Title of work / Medium / Price. **PLEASE NOTE**, the list of works must be numbered correctly to correspond with the labels on the back of the works.
- 3.4** Anglesey County Council adheres to a strict bilingual policy, therefore artist statements, or any other sub text that may go with an exhibition, must be sent to the Arts Officer 2 months prior to the start of an exhibition. Any text produced after the 2 month deadline, must be translated professionally at the cost of the artist.
- 3.5** Works sold during exhibitions are 'red dotted' and must remain up on the wall until the exhibition has come to an end.

3.6 Two dimensional works should be suitably framed at the expense of the artist. The top of non-representational and abstract work must be clearly marked, this also applies to slides and photographs sent to the gallery.

3.7 Due to lack of storage space, after an exhibition has come to an end, works must be collected from the gallery on the evening of the last day of the exhibition. Failure to do so will result in the artist being charged for storage. Artists must also be responsible for bringing their own packaging and packing their own works at the end of the exhibition.

3.8 Oriel Ynys Môn does not have sufficient funds to produce exhibition catalogues. Furthermore, Oriel Ynys Môn does not apply for funding on behalf of individual or groups of artists for the publishing of exhibition catalogues.

3.9 Artists requesting to sell merchandise in conjunction with their exhibition may do so for the duration of their exhibition only. Prints, greeting cards, postcards and catalogues will be considered for sale. All sales are subject to a 30% commission + VAT on the commission. This should be included in all sale prices supplied by the artist. Payment on all merchandise sales will be made at the end of the exhibition and will usually take around 2-3 weeks to process. All merchandise will be removed from the shop and returned to the artist at the end of the exhibition.

3.10 Long Gallery exhibitions do not have official openings.

3.11 Long Gallery exhibitions are marketed in the relevant yearly Oriel Ynys Môn – Exhibition and Events leaflet and on the Oriel Ynys Môn website. All Long Gallery artists must provide the Arts Officer with at

least 6 images, current CV, personal statement and details of their exhibition 6 months prior to the beginning of their exhibition.

The Arts Officer is available Monday – Friday

(9.00am – 5.00pm)

Tel: 01248 752014 / 01248 724444

E Mail: NicolaGibson@anglesey.gov.uk

If you agree to these terms and conditions, please could you sign and return the slip in the pre-paid envelope enclosed.

**ORIEL YNYS MÔN – EXHIBITION TERMS & CONDITIONS:
LONG GALLERY.**

I confirm that I have read and agree to all of the Terms and Conditions outlined above.

Signed (Artist)

Print Name (Artist).....

Signed (Arts Officer)

Date

